



Election Guidelines

General Guidelines

A candidate and his nominator for any elected Iowa Knights of Columbus (Iowa KofC) state office, elected position on the Executive Committee, or representative delegate to the Supreme Convention shall be a member of the Knights of Columbus in the Third Degree in good standing at the time of the election during the Annual State Council Meeting.

For the purpose of this document, the term “*campaign*” shall mean any organized effort which influences, or attempts to influence, the decision-making process within the Iowa KofC with respect to the election of any state officer, elected position on the Executive Committee, or representative delegate to the Supreme Convention.

A candidate and nominator are expected to conduct themselves as Catholic gentlemen, promoting and highlighting the candidates own qualifications, and never commenting negatively about any opponent.

A candidate is responsible for any and all third parties acting on behalf of a candidate.

All elections shall be conducted in a manner that is consistent with the principles of charity, unity, and fraternity.

No current member of the Iowa KofC Executive Committee may endorse or nominate any candidate for state office, elected member of the executive committee, or a delegate for the Supreme Convention.

A nominator may only nominate one candidate for an elected Iowa KofC state officer position or elected Executive Committee member. A nominator may only nominate two candidates for service as a delegate to the Supreme Convention.

A candidate cannot campaign in or around (within 10 feet) the chambers of any council and/or assembly business meeting, as well as during the Iowa KofC Annual State Council business meeting unless otherwise authorized by these guidelines.



Election Guidelines

Nomination Process

Candidates shall submit their intention of their candidacy via the official means no later than **twenty** business days before the Iowa KofC Annual State Council Meeting (April 4, 2022) in order to be placed on the printed ballot and to be included in the Candidate Profile Package. When declaring a candidacy, the following information is necessary:

- Candidate's insurance status (Associate or Insured Member)
- Candidate's Home Council
- Name of Nominator
- Number of Supreme Conventions attended as delegate during past 10 years

Candidates may begin campaigning once acknowledgment of receipt and acceptance of your intention to run is received.

Campaigning prior to the Annual Meeting of the State Council

No campaigning is permitted prior to January 1 of the year in which the election shall take place.

Each candidate for Iowa KofC state elected office and elected member of the Executive Committee shall be allowed to submit a one, two-sided document outlining the candidate's qualifications and interest in said position. All material is to be sent to the Iowa KofC Executive Secretary no later than April 4, 2022 for distribution to the official delegates and voting state officers of the State Council at time of registration for the annual meeting and posted on the state website.

Candidates must follow these procedures in dealing with all subordinate councils/assemblies:

- Candidates shall not campaign during any business meeting, but may meet and greet before and after meetings.
- Councils may submit and candidates may accept a resolution of support from their own or other councils.

Campaigning during the Iowa KofC State Convention and Annual State Council Meeting

Each declared candidate for Iowa KofC elected office and elected representative to the Executive Committee will receive an indicator to wear during the annual State Convention. Candidates may wear this indicator to all activities of the State Convention, including the business meetings of the State Council, unless restricted by the chair of said activity (i.e. Fourth Degree Exemplification). The button will be returned to the Executive Secretary after the conclusion of the election before the results are announced.



Election Guidelines

Campaigning during the Iowa KofC State Convention and Annual State Council Meeting *(continued)*

Any current member of the Iowa KofC Executive Committee shall remove their button while speaking to the delegation as part of their official duty of their position during the Annual Meeting of the State Council.

Flyers will be allowed to be displayed during the State Convention in areas determined by the Convention Director. Size of the posters shall not exceed 11" x 17".

Candidates are discouraged from hosting hospitality rooms and/or other events to garner interest from voting delegates. Candidates are encouraged to be present during all activities of the State Convention.

Election Process

Speeches presenting candidates for election to an Iowa KofC State Council Office, made at appropriate time during convention, shall not exceed **three** minutes in length. Immediately following a nomination speech, a candidate may choose to make a **two**-minute acceptance speech.

Speeches presenting candidates for election to the Supreme Convention, made at appropriate time during the convention shall not exceed **two** minutes in length. Acceptance speeches will not be allowed.

The time limitation of speeches are subject to change by the Chairman based upon agenda needs, but shall be equally applied to all candidates.

Election Governance

Elections are to be conducted in accordance with Robert's Rules of Order.

The Laws and Rules of the Order, specifically Section 162, as well as the bylaws of the Knights of Columbus, Iowa State Council shall be the final reference to determine any questions not outlined in these guidelines.

Violations of any of the foregoing guidelines shall be reviewed by the State Advocate and State Secretary on an as-needed basis and any resultant penalties issued by the State Deputy shall be final.